



CANCELLATION & DEPOSIT REFUND REQUEST

Use this form for in-person requests or as a guide for the required email request

EMAIL IS THE PRIMARY CANCELLATION METHOD

Send the request from the email address on your JAA account to jaauctiononline@gmail.com. JAA will disable new bidding after the request is received and verified.

Customer Information

Full Legal Name	
JAA Bidder / Account #	
Email on Account	
Cell Phone	
Mailing Address	
City / State / ZIP	

Request

I request that JAA close my Public Online Bidder account and refund the eligible balance of my \$300 public bidder deposit after all open bids, purchases, fees, returned payments, chargebacks, disputes and other obligations are resolved.

Important

- This request does not cancel a binding bid, accepted offer, IF transaction or completed purchase.
- JAA will issue the eligible refund by JAA check and mail it by USPS to the verified mailing address on file.
- If the mailing address above differs from the address currently on file, JAA may require additional identity verification before mailing the refund.
- Eligible refunds are generally processed within 5 business days after the account is clear. USPS delivery time is separate.

Customer Signature: _____

Date: _____

JAA Verified By: _____

Date: _____

For JAA Use Only

Account status changed to	☐ CANCEL REQUESTED
Open bids / IF offers	☐ None ☐ Pending: _____
Open purchases / balance	☐ None ☐ Pending: _____
Refundable deposit balance	\$ _____
Refund check #	_____
USPS mail date	_____
Final account status	☐ CLOSED / REFUNDED ☐ HOLD - OBLIGATION PENDING